Undergraduate Business Administration Program

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The Business Administration Program in the Tepper School is intended for students interested in an undergraduate management education experience that is broad, and based upon quantitative studies and analytical reasoning, and the liberal arts as its foundation. Such a program is both intellectually strong and flexible enough to accommodate the interests of students with diverse goals, ranging from beginning a career to graduate study.

The curriculum is designed around: a central core of courses in the functional areas of business, economics, mathematics and computing course requirements. To this is added a requirement for in-depth study in one of the functional business areas such as finance, technology, marketing, entrepreneurship, or operations management. Finally, the curriculum requires all students to have a minor in order to obtain the additional breadth and flexibility that promotes confidence in one's knowledge and its benefits for a lifetime. We believe this curriculum structure is that which is needed by those who will be leaders in the increasingly global business and political environment in which organizations of the future will pursue their goals.

Our curriculum prepares students to begin their professional careers in all areas of management and they do so in some of the world's leading service, manufacturing, and governmental organizations. Many go on to graduate study in economics, finance, law, and policy studies at leading universities in the world.

In addition to the major in Business Administration, we offer the opportunity for a minor or second major to students in other programs of the university. If you are seriously interested in management education in an environment that offers the best undergraduate experience, please contact the program's academic advisors.

B.S. Degree in Business Administration

To receive the B.S. degree in Business Administration, students must complete at least 364 units, consisting of the requirements for the Business Foundation, Business Core, Concentration Area, Liberal Arts & Sciences Breadths, and a Minor.

Business Foundations

Mathematics

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
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<tbody>
<tr>
<td>21-120 Differential and Integral Calculus</td>
<td>10</td>
</tr>
<tr>
<td>21-256 Multivariate Analysis</td>
<td>9</td>
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<tr>
<td>21-257 Models and Methods for Optimization</td>
<td>9</td>
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</tbody>
</table>

Economics

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
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<tbody>
<tr>
<td>73-100 Principles of Economics</td>
<td>9</td>
</tr>
<tr>
<td>73-230 Intermediate Microeconomics</td>
<td>9</td>
</tr>
<tr>
<td>73-240 Intermediate Macroeconomics</td>
<td>9</td>
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</tbody>
</table>

Statistics

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>70-207 Probability and Statistics for Business Applications</td>
<td>9</td>
</tr>
<tr>
<td>70-208 Regression Analysis</td>
<td>9</td>
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</tbody>
</table>

Computing

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
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<tbody>
<tr>
<td>70-110 Business Computing</td>
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</table>

1 or 21-259 Calculus in Three Dimensions.
2 or 21-292 Operations Research I

Business Core

Analysis & Strategy

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>70-100 Global Business</td>
<td>9</td>
</tr>
<tr>
<td>70-122 Introduction to Accounting</td>
<td>9</td>
</tr>
<tr>
<td>70-371 Operations Management</td>
<td>9</td>
</tr>
<tr>
<td>70-381 Marketing I</td>
<td>9</td>
</tr>
</tbody>
</table>

70-391 Finance
70-401 Management Game
70-402 Organizational Leadership
70-201 Professional and Service Projects
70-311 Organizational Behavior
70-332 Business, Society and Ethics
70-340 Business Communications
70-345 Business Presentations

Concentration Areas

A program concentration area provides a focus of additional courses (both required and elective) that the student must complete in order to obtain in-depth knowledge of a particular functional area of management expertise. Students must complete at least one of the following areas.

- Accounting
- Business Analytics
- Business Technology
- Entrepreneurship
- Finance
- Graphic Media Management
- International Management
- Leadership & Organizational Effectiveness
- Marketing
- Operations Management

Accounting

REQUIRED COURSES
70-422 Managerial Accounting
70-424 Corporate Financial Reporting
70-428 Financial Statement Analysis

Business Analytics

ELECTIVE COURSES - choose three:
70-374 Data Mining & Business Analytics
70-455 Modern Data Management
70-460 Mathematical Models for Consulting
70-462 Stochastic Modeling and Simulations
70-365 Firms, Market Structures, and Strategy
70-374 Econometrics II

Business Technology

REQUIRED COURSE
70-455 Modern Data Management

ELECTIVE COURSES - choose two:
70-339 Information Technology for Finance
70-374 Data Mining & Business Analytics
70-443 Digital Marketing and Social Media Strategy
70-453 Business Technology for Consulting

Entrepreneurship

REQUIRED COURSES:
70-415 Introduction to Entrepreneurship
70-414 Entrepreneurship for Engineers
70-420 Entrepreneurship for Scientists
70-421 Entrepreneurship for Computer Scientists
70-416 New Venture Creation

ELECTIVE COURSES - choose one:
70-395 Funding Entrepreneurial Ventures
70-438 Commercialization and Innovation
70-449 Social, Economic and Information Networks
Leadership & Organizational Effectiveness

Profficiency may be demonstrated in several ways, including:

- not necessarily, the same language used during the experience abroad.
- than English, to the satisfaction of the Area Advisor. (This may be, but is
- Students must demonstrate conversational proficiency in a language other

* These requirements may be met by comparable courses taken abroad, subject to approval by the Area Advisor.

EXPERIENCE ABROAD

The International Business Area requires at least one semester of study abroad, or a substantial internship abroad (e.g., one summer or one semester), or both. Study abroad programs should provide substantial immersion in the culture. Contact the Area Advisor for assistance.

LANGUAGE REQUIREMENT

Students must demonstrate conversational proficiency in a language other than English, to the satisfaction of the Area Advisor. (This may be, but is not necessarily, the same language used during the experience abroad.) Proficiency may be demonstrated in several ways, including:

- Long-term residence in a country that requires knowledge of the language (normally the case for international students).
- Language courses, normally including at least one intensive course that lasts several weeks. A few semesters of high school or college study do not necessarily satisfy the requirement.
- Successful completion of at least one semester of courses taught in the language in a country where it is spoken, or employment that requires conversational knowledge of the language.

Leadership & Organizational Effectiveness

ELECTIVE COURSES - choose three:

- Negotiation and Conflict Resolution
- Organizational Communication
- Managing Across Cultures
- Organizational Learning and Strategic Management
- Corporate Strategy

Marketing

REQUIRED COURSE

70-481 Marketing Research

ELECTIVE COURSES - choose two:

- Consumer Behavior
- Pricing Strategy
- Advertising and Marketing Communications

Finance

REQUIRED COURSES

70-492 Investment Analysis
70-495 Corporate Finance

ELECTIVE COURSES - choose one:

70-353 Economic Foundations of Regulation: Applications to Financial Markets.
70-398 International Finance
70-497 Derivative Securities

Graphic Media Management

REQUIRED COURSE

70-160 Graphic Media Management

ELECTIVE COURSES - choose two:

70-162 Interactive Media Management
70-196 Publishing on the World Wide Web
70-347 Publishing Management in the Information Age
70-349 Color Reproduction & Management
70-514 Independent Study: Graphic Media Management Var.

International Business

ELECTIVE COURSES - choose three plus the Independent Study:

70-342 Managing Across Cultures
70-365 International Trade and International Law
70-430 International Management
70-480 International Marketing
70-508 Independent Study in International Management (This involves cultural preparation for the experience abroad)

* These requirements may be met by comparable courses taken abroad, subject to approval by the Area Advisor.

Liberal Arts & Sciences Breadth Requirements

Complete seven breadth requirements. Two are first-year requirements and five are from five distributional categories, taking one course in each category. Total number of units required to complete the whole set of breadth requirements is at least 63 units.

First-Year requirements

- Interpretation and Argument
- Global Histories

Distributional Requirements

CATEGORY 1: SCIENCE & TECHNOLOGY. This requirement seeks to engage students in both exposure to substance, and the experience of, methods in science and technology through courses drawn from the natural and physical sciences, computer science, and engineering.

- Modern Biology
- Basic Science to Modern Medicine
- Atoms, Molecules and Chemical Change
- Introduction to Modern Chemistry
- Experimental Physics
- Physics I for Chemistry Students
- Physics I for Science Students
- Physics for Future Presidents
- Physics of Musical Sound
- Introduction to Astronomy
- Matter and Interaction
- Principles of Computing
- Fundamentals of Programming and Computer Science
- Principles of Imperative Computation
- Introduction to Chemical Engineering
- Introduction to Civil and Environmental Engineering
- Introduction to Electrical and Computer Engineering
- Introduction to Engineering and Public Policy
- Energy and the Environment
- Fundamentals of Mechanical Engineering
- Introduction to NanoScience and Technology
- Engineering the Materials of the Future
- Introduction to Biomedical Engineering

CATEGORY 2: COGNITION, CHOICE, AND BEHAVIOR. This requirement explores the process of thinking, decision making, and behavior in the context of the individual.

- Introduction to Philosophy
<table>
<thead>
<tr>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to Ethics</td>
<td>9</td>
</tr>
<tr>
<td>Nature of Reason</td>
<td>9</td>
</tr>
<tr>
<td>Conflict and Dispute Resolution</td>
<td>9</td>
</tr>
<tr>
<td>Philosophy of Mind</td>
<td>9</td>
</tr>
<tr>
<td>Philosophy and Psychology</td>
<td>9</td>
</tr>
<tr>
<td>Metaphysics</td>
<td>9</td>
</tr>
<tr>
<td>Ethical Theory</td>
<td>9</td>
</tr>
<tr>
<td>Introduction to Psychology</td>
<td>9</td>
</tr>
<tr>
<td>Cognitive Psychology</td>
<td>9</td>
</tr>
<tr>
<td>Principles of Child Development</td>
<td>9</td>
</tr>
<tr>
<td>Social Psychology</td>
<td>9</td>
</tr>
<tr>
<td>Personality</td>
<td>9</td>
</tr>
<tr>
<td>Abnormal Psychology</td>
<td>9</td>
</tr>
<tr>
<td>Reason, Passion and Cognition</td>
<td>9</td>
</tr>
</tbody>
</table>

**CATEGORIE 3: POLITICAL AND SOCIAL INSTITUTIONS.** This requirement presents courses that analyze, through model-based reasoning, the processes by which institutions organize individual preferences and actions into collective outcomes. Choices draw upon such disciplines as political science, history, and policy analysis.

- **19-101** Introduction to Engineering and Public Policy | 12
- **79-231** American Foreign Policy: 1945-Present | 9
- **79-300** History of American Public Policy | 9
- **79-330** Medicine and Society | 9
- **79-338** History of Education in America | 9
- **84-104** Decision Processes in American Political Institutions | 9
- **84-275** Comparative Politics | 9
- **84-362** Diplomacy and Statecraft | 9
- **84-326** Theories of International Relations | 9
- **84-366** Presidential Politics: So, You Want to Be President of the United States | 9
- **88-220** Policy Analysis I | 9

**CATEGORIE 4: CREATIVE PRODUCTION & REFLECTION.** These courses foster creativity and provide exposure to artistic and intellectual products such as drama, literature, design, music, expository writing, and foreign languages. It also seeks to stimulate critical reflection on the process of creating, and inquiry into why one chooses certain kinds of creative productions.

- **48-095** Spatial Concepts for Non-Architects I | Var.
- **51-231** Calligraphy I | 9
- **51-261** Communication Design Fundamentals: Design for Interactions for Communications | 9
- **51-264** Product Design Fundamentals: Design for Interactions for Products | 9
- **54-163** Production for Non Majors | 6
- **54-191** Acting for Non-Majors | 9
- **62-141** Black and White Photography I | 10
- **62-142** Digital Photography I | 10
- **62-102** Modern Dance Workshop | 6

Any language course in the Department of Modern Languages (82-xxx) will satisfy this category.

**CATEGORIE 5: CULTURAL ANALYSIS.** This requirement fosters deeper understanding of the role cultures play in shaping individual and social behaviors. Most courses in the Department of History (79-2xx or higher) and any language study or cultural study course in the Department of Modern Languages will satisfy this requirement. The following are examples of commonly chosen courses.

- **79-201** Introduction to Anthropology | 9
- **79-205** 2oth/21st Century Europe | 9
- **79-240** Development of American Culture | 9
- **79-241** African American History: Africa to the Civil War | 9
- **79-255** Irish History | 6
- **79-262** Modern China: From the Birth of Mao ... to Now | 9
- **79-275** Introduction to Global Studies | 9
- **79-302** Drone Warfare and Killer Robots: Ethics, Law, Politics, and Strategy | 6
- **79-303** Pittsburgh and the Transformation of Modern Urban America | 6

**79-305** Moneyball Nation: Data in American Life | 9
**79-345** Roots of Rock & Roll | 9

**Minor Requirement**

Complete a minor from any other academic department. Completion of a second major (or double degree) also satisfies this requirement (and also replaces the Business major's concentration area requirement). Students may double-count any Business foundation course and breadth course and up to two Business core courses with their minor or second major requirements, if permitted by the policy of the department offering the minor or second major. Consult with an advisor from the department of the minor or second major for specific restrictions on double counting.

**Computing @ Carnegie Mellon**

This course is required of all students for them to learn about the campus computing environment (usually taken in one's first semester of freshman year).

- **99-10x** Computing @ Carnegie Mellon | 3

**Free Electives**

A free elective is any Carnegie Mellon course that does not fulfill any of the above requirements. Within these free electives, a maximum of nine units of Physical Education and/or Military Science (ROTC) and/or Student-Led (StuCo) courses may be counted toward the total of 364 units needed to complete the B.S. degree in Business Administration.

**Summary of Degree Requirements:**

<table>
<thead>
<tr>
<th>Area</th>
<th>Courses</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Foundations</td>
<td>9</td>
<td>82</td>
</tr>
<tr>
<td>Business Core</td>
<td>11</td>
<td>102</td>
</tr>
<tr>
<td>Concentration Area</td>
<td>3</td>
<td>27</td>
</tr>
<tr>
<td>Liberal Arts and Sciences Breadths</td>
<td>7</td>
<td>63</td>
</tr>
<tr>
<td>Business Electives</td>
<td>3</td>
<td>27</td>
</tr>
<tr>
<td>Minor Requirement/Free electives</td>
<td>6</td>
<td>60</td>
</tr>
<tr>
<td>Computing @ Carnegie Mellon</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Total</td>
<td>364</td>
<td></td>
</tr>
</tbody>
</table>

**Sample Four-year Course Sequence**

**Freshman Year**

<table>
<thead>
<tr>
<th>Fall</th>
<th>Summer</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>21-120 Differential and Integral Calculus</td>
<td>10</td>
<td></td>
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<tr>
<td>70-100 Global Business Studies</td>
<td>9</td>
<td></td>
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<tr>
<td>73-100 Principles of Economics</td>
<td>9</td>
<td></td>
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<tr>
<td>76-101 Interpretation and Argument</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>xx-xxx Breadth course</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>99-101/102 Computing @ Carnegie Mellon</td>
<td>3</td>
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<td></td>
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<td>49</td>
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</table>

**Spring**

<table>
<thead>
<tr>
<th>Fall</th>
<th>Summer</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>21-256 Multivariate Analysis</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>70-207 Probability and Statistics for Business Applications</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>70-110 Business Computing</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>79-104 Global History</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>xx-xxx Breadth course</td>
<td>9</td>
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**Sophomore Year**

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<thead>
<tr>
<th>Fall</th>
<th>Summer</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>70-122 Introduction to Accounting</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>70-208 Regression Analysis</td>
<td>9</td>
<td></td>
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</tbody>
</table>
The following courses are required for the Additional Major:

### Additional Major in Business Administration

Students interested in pursuing an additional major in Business Administration should consult with an advisor in the Undergraduate Business Program after completion of the Business Foundations courses and at least six of the Business Core courses for application requirements and availability of space in their class year.

The following courses are required for the Additional Major:

#### Business Foundations

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>21-120</td>
<td>10</td>
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<tr>
<td>21-256</td>
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<tr>
<td>21-257</td>
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<td>73-100</td>
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<td>73-230</td>
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<td>73-240</td>
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<td>70-207</td>
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</tbody>
</table>

#### Business Core

<table>
<thead>
<tr>
<th>Course</th>
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</thead>
<tbody>
<tr>
<td>70-110</td>
<td>9</td>
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<tr>
<td>70-208</td>
<td>9</td>
</tr>
</tbody>
</table>

#### Business Electives

Complete two upper-level Business courses (70-3xx and above).

#### Double-Counting Restriction

No more than two Business Core and Business elective courses may double-count toward a student’s primary major requirements or a minor’s requirements.

### Minor in Business Administration

The minor in Business Administration requires six courses: three required courses, one constrained elective, and two electives.

#### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
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<tbody>
<tr>
<td>70-100</td>
<td>9</td>
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<td>70-122</td>
<td>9</td>
</tr>
<tr>
<td>73-100</td>
<td>9</td>
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</tbody>
</table>

#### Constrained Elective

Choose one course.

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>70-311</td>
<td>9</td>
</tr>
<tr>
<td>70-371</td>
<td>9</td>
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<tr>
<td>70-381</td>
<td>9</td>
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<tr>
<td>70-391</td>
<td>9</td>
</tr>
</tbody>
</table>

#### Elective Courses

Choose two 70-xxx courses.

- Some courses have prerequisites that might include specific mathematics or other Business courses. These may be found in the course descriptions and should be discussed with a Business advisor.
- Students may declare the minor at any point after their freshman year by completing the minor declaration form. The form is available online at the Program's website.

#### Double-Counting Restriction

Students pursuing the minor in Business Administration may double-count two minor courses with requirements outside the minor.

### Minor in Operations and Supply Chain Management

Students interested in study with a focus mainly on operations, logistics, and supply chain may choose this alternative business-related minor. Even though one of the requirements is a course in engineering project management, the minor is not limited to engineering students.
Five Required Courses:

73-100 Principles of Economics 9
70-371 Operations Management 9
70-471 Supply Chain Management 9
21-292 Operations Research I 9
or 21-257 Models and Methods for Optimization 9
or 70-460 Mathematical Models for Consulting 9
or 70-474 Quality Management and Productivity 9

One Engineering Project Management course:

06-421 Chemical Process Systems Design 12
12-411 Project Management for Construction 9
18-510 Sensor Systems Design 12
18-525 Integrated Circuit Design Project 12
18-540 Rapid Prototyping of Computer Systems 12
18-545 Advanced Digital Design Project 12
18-549 Embedded Systems Design 12
18-578 Mechatronic Design 12
19-451-19-452 EPP Projects-EPP Projects 24
24-370 Engineering Design I: Methods and Skills 12
27-399 Professional Development II 1
42-402 BME Design Project 9

Some courses have prerequisites that might include specific mathematics or other Business courses. These may be found in the course descriptions and should be discussed with a Business advisor.

Students may declare the minor at any point after their freshman year by completing the minor declaration form. The form is available online at the Program’s website.

Double-Counting Restriction

No more than two minor courses may double-count toward a student’s major core requirements or an additional minor’s core requirements.

Minor in Innovation & Entrepreneurship

The minor in Innovation & Entrepreneurship is offered by the Tepper School as part of the Integrative Design, Arts and Technology (IDeATe) network. IDeATe offers students the opportunity to become immersed in a collaborative community of faculty and peers who share expertise, experience, and passions at the intersection of arts and technology. Students will engage in active “learning by doing” in state-of-the-art maker spaces. The program addresses current and emerging real-world challenges that require disciplinary expertise coupled with multidisciplinary perspectives and collaborative integrative approaches.

The IDeATe undergraduate curriculum consists of eight interrelated concentration areas, all of which can also be taken as minors. The themes of these areas integrate knowledge in technology and arts: Game Design, Animation & Special Effects, Media Design, Learning Media, Sound Design, Innovation and Entrepreneurship, Intelligent Environments, and Physical Computing.

For more information about the IDeATe experience, visit http://coursescatalog.web.cmu.edu/servicesandoptions/undergraduateoptions/#ideate

The new minor in Innovation and Entrepreneurship is a cross-university initiative that brings together STEM disciplines with arts, humanities and business.

In this minor, you will work collaboratively in hands-on explorations of the complete 21st century innovation ecosystem. You will experience integrated models of innovation that increase the likelihood of home-run products and services that will captivate society and/or the marketplace. Your contributions can fulfill deep-felt needs or connect culture and lifestyle in a way that galvanizes users and customers. Leveraging the diverse maker culture of Carnegie Mellon, this minor involves collaborative rapid prototyping and iteration.

The minor requires six courses, one under each heading below:

Portal Course

For students with no prior economics or business coursework, either one of the following:

70-100 Global Business 9
73-100 Principles of Economics 9

For students with no prior design or product design coursework, either one of the following:

15-294 Special Topic: Rapid Prototyping Technologies 5
51-236 Information Design 9
62-478 IDeATe digiTOOL 6

For students with no prior programming or computer science coursework:

15-104 Introduction to Computing for Creative Practice 10

Entrepreneurship

Choose one:

70-414 Entrepreneurship for Engineers 9
70-415 Introduction to Entrepreneurship 9
70-420 Entrepreneurship for Scientists 9
70-421 Entrepreneurship for Computer Scientists 9
70-425 Entrepreneurship for the Creative Industries 9

Venture Creation

Choose one:

70-395 Funding Entrepreneurial Ventures 9
70-416 New Venture Creation 9

Innovation Process

Choose one:

70-438 Commercialization and Innovation 9
24-884 Designing for the Internet of Things 9
51-744 Research Methods for Human-Centered Design 9

Product Development

49-300 Special Topic: Integrated Product Conceptualization 12

Practice/Experience

Multiple coursework possibilities, including CIE capstone or internship in start-up or Proseed-funded project.

Double-Counting Restriction

No more than two minor courses may double-count toward a student’s major core requirements or an additional minor’s core requirements.

Undergraduate Business Administration
Program Policies & Procedures

Transfer into Business

The undergraduate Business Administration Program accepts applications for transfer admission from any academic institution outside of Carnegie Mellon University on a limited basis. External transfer is limited to students who have just completed their first year of study in another institution. Students interested in transfer should contact Carnegie Mellon’s Office of Admission.

The Program also accepts applications for transfer from current Carnegie Mellon students who are in other colleges, also on a limited basis. Freshman students will not be considered for transfer until their Spring mid-semester grades for their first year of study have been posted.

Current students interested in transferring should meet with a Business advisor to discuss their plans and qualifications. Applications are accepted in each academic year at mid-semester of the Fall and Spring terms. Successful transfer is limited by both space and academic performance criteria. Students may be denied transfer if their academic performance prior to seeking transfer indicates that they will be unable to complete degree requirements in a timely way or if they have serious academic performance deficiencies.

Transfer of Course Credit

Students may receive credit for a maximum of three courses (27 units) of course work taken at other institutions and only if they have received prior approval to take these courses for degree credit. Students seeking an
additional major may only receive credit for a maximum of two courses (18 units), and those completing a minor may only receive credit for one course (9 units) through transferred credit. No transferred credit will be awarded for any course in which the grade received is less than a B.

No courses taken online will be accepted for transfer credit.

Students who have transferred into Business Administration from another institution will have used their allocation of transfer credit and will not be permitted to transfer any additional future course credit from outside Carnegie Mellon.

Pass/Fail Credit

Students may use a maximum of 9 units Pass/Fail credit towards their graduation requirement. This does not include the course 99-101/102, Computing @ Carnegie Mellon.

Academic Advising

Students are required to meet with their advisor at least once each semester to ensure that they are making normal progress towards their degree. An appointment for advising may be scheduled at any time by sending a request to http://tepper.cmu.edu/undergradadappt.

Dean’s List

Students who receive a quarter GPA of 3.75 or higher (with at least 36 factorable units and receiving no grades of "incomplete") will be placed on the Dean’s List for that quarter.

The College Honors Program

Students with outstanding records (minimum GPA of 3.50) and with at least 270 units of credit are invited to undertake an honor’s thesis project under the direction of a faculty member for 18 units of credit. Students meeting these criteria are highly encouraged to consider the honors thesis option. For more information about the honors thesis, please contact an advisor.

Graduation Requirements

In order to graduate with the Bachelor of Science in Business Administration, students must meet all requirements specified for the program with a cumulative GPA of at least 2.00 and 364 earned units. Students must also meet all university residence requirements and all financial obligations to the university before being awarded a degree. It is the student’s responsibility to make certain they meet all of the requirements for graduation by consulting with our advising staff on a regular basis.

Full-Time Faculty

MUSTAFA AKAN, Associate Professor of Operations Management – Ph.D., Northwestern University; Carnegie Mellon, 2008–.

JAMES F. ALBERTUS, Instructor of Finance – Ph.D., New York University; Carnegie Mellon, Expected 2016–.

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KATHARINE ANDERSON, Assistant Professor of Economics and Entrepreneurship – Ph.D., University of Michigan; Carnegie Mellon, 2010–.

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